

## Application for Hire

Office use only

Date of Event:	
Type of Event:	
Approximate Number of Attendees:	
Start Time:	
Finish Time:	
Time access required for set up:	
Time premises will be vacated: <i>(all events must finish by 12 midnight)</i>	
Name of Company/Organisation:	
Organiser:	
Address:	
Home Address if Different from above:	
Date of Birth:	
Drivers Licence/Photo ID No:	
Mobile Phone Number:	
Email address:	
Contact on the Day of event:	
Contacts Mobile Phone:	
<b>REQUIREMENTS</b> : Please indicate if this is dry hire of venue or if you would like other services: (e.g Catering, set up, Kitchen, theming, Audio or AV)	
<b>BAR:</b> Do you require us to provide a Bar : <i>Unless a bar is provided by the organisation no alcohol is to be consumed by guests.</i>	
How did you hear about us?	